

## INSTRUCTIONS FOR APPLYING FOR THE THOMPSON EDUCATION ASSOCIATION SCHOLARSHIP

1. To be eligible for the TEA Scholarship, **one parent or guardian MUST** be a full member of TEA/TESPA. This is a one-time scholarship.
2. Complete the scholarship **application** carefully. Write legibly in ink or type. Supply all the information requested because incomplete applications will not be considered. Shared Google Docs or links will not be accepted, and emailed PDF applications are preferred and accepted.
3. Prepare a **personal letter** addressing your Career and Academic Plan. This letter is to accompany your application form. The letter should include:
  - a. Information that was not adequately explained in the application form,
  - b. Reasons why you plan to continue your education beyond high school,
  - c. Your ambitions and career goals, and
  - d. Reasons why you feel you merit consideration for **this Thompson Education Association** scholarship award.
4. Request a **transcript** from your counselor/registrar which is to be included in your scholarship application. We understand that current classes may not be included.
5. Submit **three (3) letters of recommendation**. These may include educational staff, coach/sponsor, employer or former employer, a neighbor, a minister or priest, a professional person such as a doctor. In any case, the individuals from whom you request these letters of recommendation should know you well. You may scan and save these for email as PDFs.
6. Email application to [william.sherman@thompsonschoools.org](mailto:william.sherman@thompsonschoools.org). Email is required due to COVID. Please verify that the application is complete if you do not hear from us.
7. Application packets **MUST** be completed and on file by **April 19, 2021** Please verify that we have your application by emailing [william.sherman@thompsonschoools.org](mailto:william.sherman@thompsonschoools.org).

**Best Wishes In Your Future Education**

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