

## INSTRUCTIONS: THOMPSON EDUCATION ASSOCIATION SCHOLARSHIP

1. To be eligible for the TEA Scholarship, **one parent** or **guardian MUST** be a full member of TEA/TESPA. This is a one-time scholarship available to incoming freshmen only.
2. Complete the scholarship **application** carefully. Supply all the information requested because incomplete applications will not be considered.
3. Prepare a **personal letter** addressing your Career and Academic Plan. This letter is to accompany your application form. The letter should include:
  - a. Information that was not adequately explained in the application form,
  - b. Reasons why you plan to continue your education beyond high school,
  - c. Your ambitions and career goals, and
  - d. Reasons why you feel you merit consideration for **this Thompson Education Association** scholarship award.
4. Request a **transcript** from your counselor which is to be included in your scholarship application.
5. Submit **three (3) letters of recommendation**. They may include educational staff, coach/sponsor, employer or former employer, a neighbor, a minister or priest, a professional person such as a doctor. In any case, the individuals from whom you request these letters of recommendation should know you well. *These letters must come directly from the source to the committee chairperson (currently [william.sherman@tsd.org](mailto:william.sherman@tsd.org)).* For example, from the counselor/coach to the chair. Recommendation letters may not come from the student or family members of the student.
6. Email your **application, transcript, letters of recommendation, and your personal letter** addressing your career plan to: (scanned documents are fine) *We are not accepting paper applications, recommendations, or letters.*

[william.sherman@tsd.org](mailto:william.sherman@tsd.org)

7. Application packets **MUST** be completed and on file by **Monday, April 15th, 2024 (end of work day)**. This deadline must be observed if you wish to be considered for this scholarship.

**Best Wishes In Your Future Education**

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970-667-1832

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